Presentation Content Outline
Please provide detailed background information on the proposal topic. Please identify the source(s) of your data.

Requirements

- Cannot promote an organization, product and/or service
- Completion all components of the proposal—i.e., measurable outcomes
- The submitter/speaker/co-speaker/organization is the owner of the proposal content; must obtain all necessary approvals/clearance
- Cannot contain plagiarism, invasion of privacy, violation of proprietary right or copyright, libelous or injurious matter.
- Must cite all sources and/or include all necessary acknowledgements
- Must have obtained written permission from copyright holder to reproduce or include previously published figures, tables or text excerpts and acknowledge the original source in the figure caption or as a footnote

Not meeting the above requirements may result in low review scores.

Background—(2,500 characters max, including spaces)
Provide an introduction/background of your topic.

For example, if the topic category for this proposal is “Pandemic Response”, please also include the following information:

- The clinical problem the application of information and/or technology described is being utilized to present.
- Key performance indicators (KPIs) used to assess progress
- Summary of the observed improvement on KPIs for the project

Organization—(2,500 characters max, including spaces)
Provide a brief description of the organization(s) presenting this topic. Include a description of organization, staff, location, patients, clients, partners, etc., if applicable.

If the topic category for this proposal is “Pandemic Response”, please identify the governance structure, including identifying the subject matter experts and collaborative processes utilized in the selection of all the health information and technology tools utilized and the design of the workflow for the project described in the submission.
**Methods**—(2,500 characters max, including spaces)
Describe the study/project/process implementation used and provide a timeline of the study/project/process.

If the topic category for this proposal is “Pandemic Response”, please also include the following information:

- The clinical workflow developed to improve performance on the challenges described in the proposal
- Health information and technology solutions utilized to enable improved performance as part of the described workflow
- Background on how data-driven decision-making is utilized to identify opportunities to optimize the technologies, interfaces, and workflows described in the submission

**Challenges**—(2,500 characters max, including spaces)
Describe any barriers or challenges. What considerations and best practices should an organization follow to mitigate these barriers?

**Results/Findings**—(2,500 characters max, including spaces)
Include any outcomes/impact data such as the key performance indicator/s utilized and/or the pre-implementation performance and current performance data.

**Conclusions**—(2,500 characters max, including spaces)
Describe what you learned based on results.

**Replicability**—(2,500 characters max, including spaces)
Provide a description of how this may be replicated in other settings. Also include limitations for replication. Identify any variables which could impact an implementation (cost, available infrastructure limitations, funding/payment models, governance structure, etc.).

**Next steps/Follow-up Research**—(2,500 characters max, including spaces)
Provide next steps for your organization and next steps for other organizations.