HIMSS19 Speaker Orientation: Essentials for a Winning Presentation

November 1, 2018
Speakers

JoAnn Klinedinst, MEd, CPHIMS, PMP, DES, FHIMSS, FACHE
Vice President
Professional Development
HIMSS

Gail L. Rice, MA
Senior Director
Professional Development
HIMSS

Debra J. Clough, CNM
Manager
Professional Development
HIMSS

Jan Lugibihl, MA, CAPM
Associate Manager
Professional Development
HIMSS
Agenda

• Welcome
• Recognition of the Global Conference Education Committee
• HIMSS19 Overview
• Continuing Education Credit
• Education Overview
• Education Guidelines
• Q & A
Welcome

GCEC Chair, FY19

Erich P. Murrell, FACHE, FHIMSS, CPHIMS, CISSP, PMP
Chief, Medical Device Management PMO
Office of the Air Force Surgeon General
AFMOA/SGME (Clinical Engineering)
Global Conference Education Committee (GCEC)

Raymond D. Aller, MD
Emeritus Professor
University of Southern California

Sriram Bharadwaj, CISSP, PMP, CHCIO, Director, IS and CISO, UC Irvine Health

Jen Bichel-Findlay, HScD, MN, MPH, Senior Lecturer and Director, Digital Health and Innovation, Faculty of Health, UTS

Stephen Burrows, DPM, MBA, CPHIMS, F HIMSS, Chair & Program Director, Healthcare Informatics, Sacred Heart University
Global Conference Education Committee (GCEC)

Karen Clark, MBA, CPHIMS, FHIMSS,
Chief Information Officer,
OrthoTennessee

Laura L. Dorenfest, MBA, PMP
Project Director, NITHealth,
Project Manager, Rush University Medical Center

Stephanie Colman-Brochu, DNP, RN-BC
Director of Applications, Milford Regional Medical Center

Vitaly Herasevich, MD, PhD, CPHIMS
Associate Professor of Anesthesiology and Medicine, Mayo Clinic

#HIMSS19
Global Conference Education Committee (GCEC)

Donna Henderson, Head of International Engagement, TEC and Digital Healthcare Innovation, NHS National Services Scotland

Jordi Piera Jimenez, MSc
Chief Information and R&D Officer, Badalona Serveis Assistencials

Sue M. Houston, MBA, RN-BC, PMP, CPHIMS, F HIMSS
Retired, Chief Portfolio Office

Gail Kocher, MPA, Director, National Standards, Blue Cross Blue Shield Association
Global Conference Education Committee (GCEC)

Thomas Martin, PhD, Assistant Professor, Department of Health Services, St. Joseph’s University

Debbie Mikels, OTR/L, Information Security Program Manager, Partners Healthcare System, Inc.

Joyce Miller, RN, CHCIO, CPHIMS
Chief Information Officer, Ohio Living

Charles Sawyer, MD, CPHIMS, FACP, Chief Medical Information Officer, Mission Health System
Global Conference Education Committee (GCEC)

Craig Schneider, PhD
Senior Health Researcher, Mathematica Policy Research

Maureen Slackway, MT(ASCP), CQA, CPHIMS, CAPM, Analyst II, Laboratory Information Systems, Universal Health Services, Inc.

Eli Tarlow, CHCIO, CPHIMS, FHIMSS
Vice President and Chief Information Officer, Brookdale University Hospital and Medical Center

Mohammad Siddiqui, PharmD, MBA, CPHIMS, Director, Inpatient Pharmacy Services, Cleveland Clinic Abu Dhabi

Lori Yackanicz, MBA,
Administrator, Enterprise Analytics, Lehigh Valley Health Network
Conference Overview
Welcome to Orlando!

HIMSS19 Global Conference and Exhibition
Orange County Convention Center
February 11 – 15, 2019
HIMSS19 Website

www.himssconference.org

- Home Page
- Schedule
- Education
- Exhibition
- Networking
- Hotel/Travel
- Registration
Our Mission

“HIMSS Professional Development provides exceptional opportunities to membership for education, networking, and advancement opportunities through lifelong learning and engagement.”
# What’s Happening at HIMSS19

<table>
<thead>
<tr>
<th>Event</th>
<th>Time</th>
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<tr>
<td>Conference:</td>
<td>Monday – Friday, February 11-15, 2019</td>
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<td>Monday, February 11: Pre Conference, Workshops</td>
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<tr>
<td>Keynotes:</td>
<td>Tuesday, 8:30 am -10:00 am</td>
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<td>Friday, 8:30 am -10:15 am</td>
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<td>Friday, 1:15 pm - 2:30 pm</td>
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<tr>
<td>Concurrent Education Sessions:</td>
<td>Tuesday, 10:30 am – 5:15 pm</td>
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<td>Wednesday, 8:30 am – 6:30 pm</td>
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<td>Thursday, 8:30 am – 6:30 pm</td>
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<td>Friday, 10:30 am – 1:00 pm</td>
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<tr>
<td>Exhibition:</td>
<td>Tuesday, 9:30 am – 6:00 pm</td>
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<td>Wednesday, 9:30 am – 6:00 pm</td>
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<td>Thursday, 9:30 am – 6:00 pm</td>
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[https://www.himssconference.org/schedule/schedule-glance](https://www.himssconference.org/schedule/schedule-glance)
HIMSS18 Global Conference Demographics
HIMSS18 Final Attendance: 43,979
HIMSS18 Global Reach

Attendees:
- Africa: 38
- Asia: 1,004
- Australia: 159
- Canada: 785
- Europe: 1,438
- South America: 261
HIMSS Global Conference Over the Years – Social Media

- **HIMSS14**: 431M tweets, 24,080 participants
- **HIMSS15**: 733M tweets, 25,701 participants
- **HIMSS16**: 1.2B tweets, 42,599 users
- **HIMSS17**: 1.3B tweets, 45,955 users
- **HIMSS18**: 1.5B tweets, 232,657 tweets, 197,657 tweets

Potential Impressions

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<thead>
<tr>
<th>Year</th>
<th>Tweets</th>
<th>Participants</th>
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<tr>
<td>HIMSS14</td>
<td>431M</td>
<td>24,080</td>
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<tr>
<td>HIMSS15</td>
<td>733M</td>
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<td>45,955</td>
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<td>HIMSS18</td>
<td>1.5B</td>
<td>232,657</td>
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Education Overview
Keynote Sessions

Tuesday, February 12 | 8:30 am – 10:00 am
Opening Keynote Session
Atul Gawande, MD
CEO, Amazon, Berkshire Hathaway and JPMorgan Chase Healthcare Initiative
Founding Executive Director and Chairman, Ariadne Labs
Professor, Harvard T.H. Chan School of Public Health and Harvard Medical School
Bestselling author, renowned surgeon and public health leader

Friday, February 15 | 8:30 am – 10:00 am
Closing Keynote Session
Susan DeVore
President, CEO, Premiere

Friday, February 15 | 1:15 pm – 2:30 pm
Closing Keynote Session
Mick Ebeling
CEO, Not Impossible Labs
Two-Time SXSW Innovation Award Winner
Author, Not Impossible: The Art and Joy of Doing What Couldn't Be Done
About Education…

• Views from the Top (Confirmed):

  – **Smart Nation, Smart Health: Building a Future-Ready and Sustainable Healthcare System**
    • Dr Jason Cheah, Group Deputy CEO, National Healthcare Group (NHG)
  – **Advancing Competencies of Health Professionals in a Digital World**
    • Beth Elias, PhD, MS, Associate Professor, Virginia Commonwealth University
    • Ursula Hübner, PhD, Government Employee/Public Servant, University AS Osnabrück
  – **Defeat Nation State Actors Stalking the Health Care Sector**
    • Greg Touhill, CISSP, CISM, President, Cyxtera Federal Group
HIMSS19: Education

• Preconference Education (Monday)
  – Symposia
  – Workshops
  – Forums
  – Summits

• General Conference Education (Tuesday – Friday)
  – Views from the Top
  – General Education Sessions
  – Essential Conversation Sessions
  – SPARK Sessions
  – Forums
About Education – Optional Education

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<th>SYMPOSIA</th>
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<tr>
<td><strong>AMDIS HIMSS Physicians’ Executive Symposium</strong>: Empowering Physicians Today</td>
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<td><strong>Best Practices Symposium</strong>: Leveraging Information and Technology to Combat Opioid Addiction</td>
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<td><strong>Big Data Symposium</strong>: Insights and Actions to Reshape the Healthcare Environment</td>
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<td><strong>Blockchain Symposium</strong>: Chain Reaction: How Blockchain Technology Brings Value to Healthcare</td>
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<td><strong>Healthy Aging and Technology Symposium</strong>: Building a Digital Bridge to Transform the Aging Experience</td>
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<td><strong>Innovation Symposium</strong>: Innovation for Impact: &quot;Best Practices&quot; and &quot;Next Practices&quot; for the Higher-Performance Innovator</td>
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<td><strong>Interoperability and HIE Symposium</strong>: Pulse Check: Learning from Today's Interoperability and HIE Successes and Unlocking the Potential of Tomorrow</td>
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<td><strong>Military Medical Care</strong>: Partnerships for Continuity of Care Around the World</td>
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<td><strong>Nursing Informatics Symposium</strong>: Beyond the EHR: Changing Care Models, Changing Roles</td>
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<tr>
<td><strong>The Clinically Integrated Supply Chain</strong>: The Missing Link to Value</td>
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<th>WORKSHOPS</th>
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<tr>
<td><strong>Process Improvement Workshop</strong>: Creating and Sustaining Process Improvement: Applying Lean &amp; Six-Sigma Tools and Change Management to Achieve Organizational Success</td>
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<tr>
<td><strong>Project Management</strong>: How to Prioritize, Manage and Control Your IT Investments Using Application and Project Portfolios</td>
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* Included in the Symposia+ benefit
About Education – Optional Education

FORUMS & SUMMITS

Join any one of these must-attend, events covering the most timely topics in health and information technology. Each event takes place at HIMSS and is designed to offer you powerful networking opportunities, a deep-dive in learning from industry veterans, and enough time to find out how others in your shoes are managing challenges and amplifying successes.

OPTIMAL EDUCATION PROGRAMS

- Career Development Seminar
- CHIME-HIMSS CIO Forum
- Consumerism of Health
- Cybersecurity Forum
- Health 2.0 Venture Connect
- Student Institute
HIMSS19 Topic Categories

- Clinical Informatics and Clinician Engagement
- Clinically Integrated Supply Chain
- Consumer/Patient Engagement and Digital/Connected Health
- Consumerization of Health
- Culture of Care and Care Coordination
- Cybersecurity, Privacy, and Security
- Data Science/Analytics/Clinical and Business Intelligence
- Disruptive Care Models
- Grand Societal Challenges
- Health Informatics Education, Career/Workforce Development, and Academia
- Health Information Exchange, Interoperability, Data Integration, and Standards
- Healthcare Applications and Technologies Enabling Care Delivery
- Healthy Aging and Technology
HIMSS19 Topic Categories

- Improving Quality Outcomes Through Health Information and Technology
- Innovation, Entrepreneurship, and Venture Investment
- Leadership, Governance, and Strategic Planning
- Population Health Management and Public Health
- Precision Medicine and Genomics
- Process Improvement, Workflow, and Change Management
- Public Policy, Reporting, and Risk Management
- Safe Information and Technology Practices for Patient Care
- Social, Psychosocial, and Behavioral Determinants of Health
- Telehealth
- User Experience (UX), Usability, and User-Centered Design
New for HIMSS19: Content Streams

Using INFORMATION and TECHNOLOGY to Meet the Quadruple Aim

- Implement TECHNOLOGY so you can...
- Harness INFORMATION so you can...
- Advance ORGANIZATIONAL EFFICIENCIES so you can...
- Improve CARE which allows you to...
- Improve the health of populations...
- Improve the clinicians experience...
- Reduce the per capita cost of health care...
- Impact one’s ENVIRONMENT on a community, regional, and national level which allows you to...
- Confront GRAND SOCIETAL CHALLENGES on a global level.
About Education

• General Education Sessions *(Concurrent with Exhibition floor hours)*
  – Tuesday - Friday
  – 17 concurrent sessions
  – 20 timeslots across four days
  – 24 topic categories
  – Total: 314 sessions
  – Variety of Continuing Education Credit types
About Education

- 314 sessions comprised of:
  - Sessions curated through the call for proposal process
  - Views From the Top / Reaction sessions
  - Forums:
    - Blockchain, Federal Health Community, Canadian, Innovation, Long-Term Post Acute Care, Payer, Global Genomics, Life Sciences
  - Sessions focused on the stories of Davies Award winners, EMRAM Best Practices
  - Industry Solutions
  - Government-Related Education
Continuing Education Credit

HIMSS19 is Jointly sponsored by Postgraduate Institute of Medicine (PIM):

Speakers must follow standards for continuing education established by the ACCME, ANCC, ACPE
Continuing Education Credit

HIMSS offers a variety of continuing education opportunities for participants:

**Licensure**
- Accreditation Council of Pharmacy Education (CPE)
- Continuing Medical Education (CME)
- Continuing Nursing Education (CNE)
- American Board of Preventive Medicine (LLSA MOC)

**Certifications**
- American Association of Healthcare Administrative Management (AAHAM)
- American College of Healthcare Executives (ACHE)
- American Health Information Management Association (AHIMA)
- CHIME Certified Healthcare CIO Program (CHCIO)
- Certified Associate in Health Information Management Systems (CAHIMS)
- Certified Professional in Health Information Management Systems (CPHIMS)
- International Association of Privacy Professionals (IAPP)
- Professional Development Units (PDUs) for Project Managers
Continuing Education Credit

- Educational content must address learning objectives for this activity

- Focus on education of the audience
  - By extension, the benefit of patients

- Avoid promotion of commercial interests or products
  - Be objective and balanced
  - Include legitimate differences and contrasting views

- Use generic names when referring to drugs or products
  - Use of trade names must include those of several companies

- Off-label and investigational usage of products is permissible
  - Disclosed in the presentation
Continuing Education Credit

Disclosure of Conflicts of Interest

Conflicts of interest (COI)
• Significant personal financial interest
• Relationship with any commercial entity
• Support of manufacturers of commercial products that are discussed
• Potential benefit to speakers or their organizations from the discussion of a product or service presented during the educational activity

Existing COI as a result of any financial relationship
• Resolution is required prior to the activity
• Disclosure is required during the activity
Questions regarding conflicts of interest must be resolved prior to presenting and may be directed to:

**Reese Walters, MA**  
Program Manager  
Postgraduate Institute for Medicine  
phone: 720-895-5357  
fax: 303-858-8848  
rwalters@pimed.com
Education Sessions
HIMSS19 Education
Virtual Speaker Ready Room

Welcome to the Virtual Speaker Ready Room

Here you will find all speaker resources and instructions to assist you in preparing for your HIMSS19 presentation. HIMSS looks forward to working with you as we make HIMSS19 the leading health information and technology conference and the most valuable education offering of the year. If you have any questions, please contact your HIMSS Staff Liaison, Deb Clough at dclough@himss.org.

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**Step One:**
Welcome! Getting Started!
- COI form - Due 10/31/18
- HIMSS19 Presentation
- Essential Speaker Orientation held on 11/1/18 – Register Here
- Deadline Dates
- Conference/Session Schedule
- Speaker Registration
- Hotel & Travel Information

**Step Two:**
HIMSS19 Presentation Instructions
1st draft presentations are due on December 10. Watch for the following resources to be posted in early November, 2018:
- HIMSS19 Mentor assignment for your session.
- HIMSS19 Presentation Guidelines
- HIMSS19 Presentation Templates

**Step Three:**
HIMSS19 On-Site Logistics
Orange County Convention Center, Orlando, FL
February 11 – 15, 2019
Watch for on-site instructions to be posted in January, 2019.
Session Formats

60-Minute Lecture (two speaker maximum)
• Introductions (2-3 minutes)
• Presentation (45 - 50 minutes)
• Q&A (10 - 15 minutes)

60-Minute Essential Conversation (two facilitator maximum)
• Introductions (2-3 minutes)
• Presentation (20 minutes)
• Facilitate Discussion with Attendees (40 minutes)

30-Minute SPARK Sessions (Sessions Providing Actionable & Rapid Knowledge)
• Introductions (2-3 minutes)
• Presentation (27 minutes)
Mentors and Introducers

Session Mentors
- Each session assigned a mentor
- Assist speakers as needed
- Review and approve PPT presentations

Session Introducers
- Introduction of Session and Speakers
- Assist speakers as needed
- Help keep the speaker/session on time
Audio Visual Equipment

Each room is equipped with:
• Laptop
• LCD projector
• Screen
• Laser pointer
• Wireless Slide Advancer
• Microphones: 3 Wireless lavaliers and 2 Aisle Mics for Q&A
• Wireless internet
• Confidence Monitor

Special AV Requests
• Additional items not listed above are at cost to presenter
• Instructions and costs will be provided for special requests
Audio Visual Equipment

Presentation Management System
• System that manages all presentations from a central location
• Wirelessly deploys all presentations to the correct room
• Manages electronic signage outside all education rooms
• Presentations accessed via QR codes from wireless devices
Audience Polling

Speakers interested in polling the audience during their presentation should:

• Sign up
• Create polling questions
• Include questions in PPT presentation
• Submit polling questions to HIMSS

Watch for more details and instructions!
Slide Format Guidelines

HIMSS19 PowerPoint Templates

Speakers are to use one of the HIMSS19 PPT Templates provided
Slide Format Guidelines
HIMSS19 PowerPoint Templates

1\textsuperscript{st} slide of presentation
• Session title, speaker name(s), speaker title and organization name, Twitter handle
• May include organization logo
• HIMSS Disclaimer, Copyright, HIMSS Hashtag, page numbers built into template – not to be removed
• Remind attendees to complete online evaluation for the session!

2\textsuperscript{nd} slide of presentation
• Disclosure of Conflict of Interest
  ✓ No Conflict of Interest Statement slide or
  ✓ Conflict of Interest Statement slide
Disclosure of Conflicts of Interest

If no Conflict of Interest exists:

**Conflict of Interest Disclosure**

<First Name> <Last Name>, <Credentials>

Has no real or apparent conflicts of interest to report.
Slide Format Guidelines
HIMSS19 PowerPoint Templates

If Conflict of Interest exists:

Conflict of Interest Disclosure
<First Name> <Last Name>, <Credentials>
Salary
Royalty
Receipt of intellectual property rights/patent holder
Consulting Fees (e.g., advisory boards)
Fees for Non-CME services
Received directly from a commercial interest or their agents
(e.g., speakers’ bureau)
Contracted research
Ownership interest
Stocks, stock options or other ownership interest excluding
diversified mutual funds
Other

Note: Any bullet that does not apply for a presenter can be deleted instead of putting “None”
Slide Format Guidelines
HIMSS19 PowerPoint Templates

3rd slide of presentation
• Agenda

4th slide of presentation
• List 3-5 learning objectives

Last slide of presentation
• Questions?
• Contact information
• Name, e-mail address and Twitter handle (if applicable)
• May include organization logo

Remind attendees to complete online evaluation for the session!
Copyright
• HIMSS owns copyright to content and recordings
• Disclaimer/copyright statements should not be removed from slides

Plagiarism
• Speakers required to properly source information
• Speakers must obtain permission to include proprietary information
  ➢ Cartoons, graphs and charts
  ➢ Obtain all approvals to include screen shots

Other
• If possible, presentation should be reviewed by organization’s legal and/or marketing department for accuracy.
• Remember to avoid any promotional content within your presentation.
Elements of Successful Presentations

Engaging the Audience

• Address all learning objectives
• Share a situation, tell a story
• Provide statistics and notable facts
• Reference a current event
• Avoid all capitalization
• If using entire URL reference, check for functionality
• Make sure presentation is visually appealing
• Organization logos included on first and last slides only
• Keep text to a minimum
• Proofread, proofread, proofread
• Practice, practice, practice
Best Practices: Guidelines from Edward Tufte

• It’s all about the content:
  – The Quality
  – The Integrity
  – The Relevance

• Cite sources early and often: this adds credibility

• Know your audience and treat them with civility

• Know your content

• “The point is not about PowerPoint, but how to get information into the hands of the attendee.”

• “The best way to improve your presentation is to get better content.”

• “Show up early”

# Global Conference Evaluation Scores

**HIMSS18 ANNUAL CONFERENCE & EXHIBITION** (March 5-9, 2018 - Las Vegas)

**Education Sessions Evaluation**

**Trend Analysis (2002-2018)**

*The rating scale used: Excellent (5), Very Good (4), Good (3), Fair (2), Poor (1), and N/A (no value).*

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<tr>
<td>Completed Evaluation Forms (sample size, N)</td>
<td>9,426</td>
<td>10,319</td>
<td>12,800</td>
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<td>11,127</td>
<td>10,260</td>
<td>11,968</td>
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<td>11,003</td>
<td>12,166</td>
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<td>1,803</td>
<td>3,450</td>
<td>3,439</td>
<td>5,679</td>
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<td><strong>2. LEARNING EXPERIENCE</strong></td>
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<tr>
<td>The extent to which this session provided you with new &amp; practical information</td>
<td>3.89</td>
<td>3.70</td>
<td>3.77</td>
<td>3.74</td>
<td>3.79</td>
<td>3.81</td>
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<tr>
<td>The extent to which learning objectives of the session were met</td>
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<td><strong>3. SPEAKER EFFECTIVENESS</strong></td>
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<td>Knowledge about the topic</td>
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<td>Effectiveness in presenting the material (includes speaking skills)</td>
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<td>4.34</td>
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<td>The degree to which speaker avoided commercial bias or influence</td>
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<td>4.64</td>
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<td>Likelihood of recommending speaker to peers</td>
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<tr>
<td>Did the speaker(s) disclose activities (or relationship) to any significant support or substantial financial relationships with commercial entities? % Yes</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>67%</td>
<td>68%</td>
<td>—</td>
<td>67%</td>
<td>85%</td>
<td>80%</td>
<td>89%</td>
<td>73%</td>
</tr>
<tr>
<td>Was bias in favor of a product presented to the extent that the presentation was unbalanced or represented commercial promotion? % No</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>81%</td>
<td>85%</td>
<td>—</td>
<td>78%</td>
<td>89%</td>
<td>89%</td>
<td>93%</td>
<td>83%</td>
</tr>
<tr>
<td><strong>Overall the session was</strong></td>
<td>3.93</td>
<td>3.88</td>
<td>3.92</td>
<td>3.96</td>
<td>3.94</td>
<td>3.93</td>
<td>4.02</td>
<td>4.06</td>
<td>4.07</td>
<td>4.06</td>
<td>4.24</td>
<td>4.21</td>
<td>4.39</td>
<td>4.30</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: 2013 data includes all education sessions, workshops, and roundtables.
Session Attendee Comments...

Positive comments:

- “The speakers balanced each other out and gave a well rounded look at the challenges as well as successes.”
- “Great real-world examples of the importance of clean, accurate data!”
- “Best session so far. Well balanced evidence supported discussion.”

Not so good comments:

- “Data presented was very limited.”
- “Much of the content was not factual. With the title I would have thought it would have been a presentation on advancing digital health, not a sales pitch.”
- “Was expecting more information on what is happening now rather than the general overview presented.”
Presentation Management System

All presentations are uploaded into the onsite presentation management system:

• Management of presentations from one location
  ➢ Presentations deployed wirelessly to rooms

• Seamless integration with attendee access to handouts and what is presented in the room

• Reduction in lost/misplaced presentations
Presentation Management System

Uploading Presentations Is As Easy As 1 – 2 – 3 – 4

1. Log-in to the web-site by entering your email address.

(The first time you log-in you will prompted to create a password.)
Presentation Management System

2. Locate presentation(s) on the Personal Presentations tab

**IMPORTANT**: Upload PowerPoint file to the correct presentation listed
Presentation Management System

File Naming Convention
• Save file using the session number (Ex., 34.pptx)

Changes to slides after submission
• Once slides have been reviewed and approved, HIMSS only permits critical changes that affect presentation data (i.e., regulation releases, updates to rules, etc.)
<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 31</td>
<td>Online Conflict of Interest forms due</td>
</tr>
<tr>
<td>November 1</td>
<td>Speaker orientation webinar</td>
</tr>
<tr>
<td>December 10</td>
<td>1st draft presentation due to Mentor &amp; HIMSS</td>
</tr>
<tr>
<td>December 10 – 21</td>
<td>Mentor review of presentations</td>
</tr>
<tr>
<td>December 21 – Jan 14, 2019</td>
<td>Speaker revision of presentations (if necessary)</td>
</tr>
<tr>
<td>January 14</td>
<td>FINAL speaker presentation materials due</td>
</tr>
<tr>
<td>January 14</td>
<td>CE provider and HIMSS Staff review of presentations</td>
</tr>
<tr>
<td>February 11-15, 2019</td>
<td>HIMSS19, Orlando, FL</td>
</tr>
</tbody>
</table>
On-Site Speaker Ready Room

Speaker Ready Room Onsite

• Check-in to let HIMSS staff know you have arrived and receive a speaker ribbon

• Meet with your co-speaker/mentor to review details of the session, view presentation and practice

• Mock-up of session room to allow speakers to become familiar with equipment in session room
Debra J. Clough, CNM
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Thank you!